



August 18, 2014 Board of Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the August 4, 2014 Regular Board Meeting Minutes, the August 4, 2014 Building and Property Meeting Minutes and the August 4, 2014, Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports

4. Treasurer Reports

4.1 Treasurer's Fund Report

General Fund	\$ 13,113,608.36
Capital Projects	\$ 5,208,903.32
Cafeteria Fund	\$ 229,460.68
Student Activities	\$ 209,597.57
Total	\$ 18,761,569.93

4.2 Payment of Bills

General Fund	\$ 346,974.29
Capital Projects	\$ 112,893.30
Cafeteria Fund	\$ -
Student Activities	\$ 12,819.24
Total	\$ 472,686.83

5. Reading of Correspondence

Mr. Richard W. Fry, Superintendent of Schools, received correspondence from Ms. Susan McCrone, Division Chief, Pennsylvania Department of Education regarding approval for full participation in federal grant funding for the 2014-2015 school year. The correspondence is included with the agenda.

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. New Business Personnel – Action Items

11.1 Per Diem Substitute Teachers

- Jesse Marpoe - Art Education**
- Nicole Hocker - Elementary Education**
- Kelsey Myers - Music Education**
- Heather Nenninger - Elementary Education**
- Sarah Rice - Elementary Education PreK-4**
- David Tomassone - Middle Level Education Grades 4-8**
- Michelle Verbecken - Elementary Education**
- Nicole Wise - Elementary Education**
- Jessica Wolford - Elementary Education PreK-4**
- Heather Stitt - Elementary Education PreK-4/Special Education PreK-8**

The administration recommends that the Board of School Directors approve the additions listed to the 2014-2015 per diem substitute teacher list as presented.

11.2 Coaching Appointments

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the 2014-2015 school year.

- | | |
|-----------------------|---------------------------------|
| Cory Hoffman | Assistant Football Coach |
| John Barnett | Assistant Football Coach |
| Matthew Berry | Assistant Football Coach |
| Kristin Holmes | Head Cheerleading Coach |

The administration recommends that the Board of School Directors approve the appointment of the above listed coaches as presented.

New Business Personnel – Action Items

11.3 Updated Aide Changes

The individuals listed will serve as Instructional Aides as listed below for the 2014-2015 school year.

Marilyn Zinn -- twenty-nine hour per week aide from grade 1 to grade 3 twenty-nine hour per week aide

Seth Stover -- part-time High School Resource Aide to a full-time High School Resource Aide

The administration recommends that the Board of School Directors approve the recommendations listed for the 2014-2015 school year.

11.4 Custodial Substitute Recommendation

The administration would like to recommend the individual listed as a substitute custodian for the 2014-2015 school year.

Randy Goshorn

The administration recommends the Board of School Directors approve the above listed individual as a substitute custodian for the 2014-2015 school year.

11.5 2014-2015 School Police and Community Service Officers' Roster

Newville Police Chief Randy Finkey has submitted a list of the names of recommended school police officers and community service officers for the 2014-2015 school term.

A copy of the list has been included with the agenda for Board review.

The administration recommends that the Board of School Directors approve the 2014-2015 school police and community service officers' roster as presented. In turn, the administration will take the necessary steps to ensure that Big Spring's 2014-2015 school police and community service officers' roster is approved by Cumberland County Court.

11.6 2014-2015 Bus Drivers

Deitch Buses, Inc., has submitted a list of bus drivers for the 2014-2015 school term. A copy of the list of drivers has been included with the agenda. Deitch Buses, Inc. would also like to add one additional bus driver to the 2014-2015 list, Ms. Mowrey, pending all required paperwork.

The administration recommends that the Board of School Directors acknowledge receipt of the 2014-2015 bus driver list prepared by Deitch Buses, Inc. as presented and approval of the additional bus driver listed.

New Business Personnel – Action Items

11.7 Approval of 2014-2015 Mentor Teachers

Based upon the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended mentors are listed below.

Inductee	Mentor
Amanda Webber	Jennifer Keller
Courtney Wisser	Kimberly Shinham
Chelsey Piper	Vickie Brickner
Jennifer Gregoris	Christina Gruver
Laura Shambaugh	Lori Shover/Michael McVitty
Laura Parks	Kimberly Shinham
Emily Bower	Stephanie Weller
Danielle Morabito	Leslie Locy
Millie Gilbert	Christina Gruver
Angelique Flory	Megan Anderson

The administration recommends that the Board of School Directors approve the 2014-2015 mentor teachers as presented.

11.8 Resignation - Reshendalene Deihl

Ms. Reshendalene Deihl is resigning from her position as a high school custodian, effective immediately.

The administration recommends that the Board of School Directors accept Ms. Deihl's resignation as a high school custodian, effective immediately.

11.9 Resignation - Tracey Cook

Mrs. Tracey Cook has submitted her resignation as head cheerleading coach, effective immediately.

The administration recommends that the Board of School Directors accept Mrs. Cook's resignation as head cheerleading coach, effective immediately.

New Business Personnel – Action Items

11.10 Resignation - David Mosher

Mr. David Mosher has submitted his resignation as middle school wrestling coach, effective immediately.

The administration recommends that the Board of School Directors accept Mr. Mosher's resignation as middle school wrestling coach, effective immediately.

11.11 Cory Hoffman - High School Dean of Students

Education:

King's College - Business Administration (Bachelor's Degree)

Shippensburg University - Business Education Certification

Shippensburg University - Educational Leadership (Master's Degree)

Experience:

West Perry School District – Athletic Director/Transportation Director

West Perry School District – Business Education Teacher

The administration recommends that the Board of School Directors appoint Mr. Cory Hoffman to serve as High School Dean of Students. Mr. Hoffman's compensation for this position should be established at Master's Degree, plus thirty, step 10, \$60,576.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.12 Sean Scanlon - Long-Term Substitute Agriculture Teacher

Education:

Penn State University (Master's Degree Agriculture/Science Education)

Radford University (Master's Degree Business Administration)

Virginia Polytechnic Institute and State University (Bachelor's Degree Animal Science/Ag Economics)

Experience:

Tuscarora Intermediate Unit 11- Substitute Teacher

Southern Fulton High School - Substitute Teacher

Southern Huntingdon Jr/Sr High School - Substitute Teacher

The administration recommends that the Board of School Directors appoint Mr. Sean Scanlon to serve as a Long-Term Substitute High School Agriculture, replacing Mrs. SaraBeth Fulton who will be on child-rearing leave of absence from September 15, 2014 through approximately November 13, 2014. Mr. Scanlon's compensation for this position should be established at Master's Degree Step 1, \$49,418.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

New Business Personnel – Action Items

11.13 Instructional Aide Recommendations

The administration would like to recommend the individuals listed as part-time instructional aides at Oak Flat Elementary School for the 2014-2015 school year.

Lisa Bowermaster
Sarah Enck

The administration recommends that the Board of School Directors approve the appointment of the above listed aides as presented.

11.14 Approval of High School Secretary

The administration recommends that the Board of School Directors approve Mrs. Laura Witter to serve as a full-time High School Secretary replacing Mrs. Mary Beidel who has transferred to Newville Elementary School. Mrs. Witter's compensation has been established on pay scale F, step seventeen, based on the new Classified Agreement pay scale.

The administration recommends that the Board of School Directors approve the appointment of Mrs. Laura Witter as High School Secretary for the 2014-2015 school year.

11.15 Christina Hagood – Long-Term Substitute High School Chemistry Teacher

Education:

Shippensburg University – (Master's Degree Science Education)

Virginia Commonwealth University – (Bachelor's Degree Chemistry)

Tidewater Community College – (Associates Degree General Science)

Experience:

Carlisle Area School District – Student Teaching

The administration recommends that the Board of School Directors appoint Ms. Christina Hagood to serve as a Long-Term Substitute High School Chemistry Teacher, replacing Mrs. Carol Schutt who has resigned. Ms. Hagood's compensation for this position should be established at Bachelor's Degree Step 1, \$43,648.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

New Business Personnel – Action Items

11.16 Danielle Gibb – Long-Term Substitute Elementary Learning Support Teacher

Education:

Lock Haven University – (Bachelor’s Degree Health and Physical Education K-12)

Experience:

Big Spring School District – Substitute Teacher

Mill Hall Elementary School – Student Teacher

Jersey Shore Area Middle School – Student Teacher

The administration recommends that the Board of School Directors appoint Ms. Danielle Gibb to serve as a Long-Term Substitute Elementary Learning Support Teacher at Mt. Rock Elementary School for the 2014-2015 school year, replacing Mrs. Bethany Stanton who is on child-rearing leave of absence. Ms. Gibb’s compensation for this position should be established at Bachelor's Degree Step 1, \$43,648.00, plus a \$400.00 special education stipend based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.17 Karyn Cunningham – Long-Term Substitute Elementary Learning Support Teacher

Education:

University of Pittsburgh - Elementary Education (Bachelor's Degree)

Experience:

Big Spring School District – Long-Term Substitute Teacher

The administration recommends that the Board of School Directors appoint Mrs. Cunningham to serve as a Long-Term Substitute High School Learning Support Teacher, effective August 19, 2014 through approximately November 19, 2014, replacing Mrs. Michelle Bear who is on child-rearing leave of absence. Mrs. Cunningham's compensation for this position should be established at Bachelor's, Step 1, \$43,648.00, plus a \$400.00 special education stipend, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

12. New Business Items – Other Actions

12.1 Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Sarah Hammaker	\$1,311.00
Rebekah Loy	\$1,311.00
Dwain Messersmith	\$1,311.00
Joshua Putt	\$ 457.50
Megan VanDenhengel	<u>\$1,311.00</u>
Total	\$5,701 .50

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

12.2 Fundraiser Approval

The Newville Elementary School PTO would like to conduct the fundraisers listed for the 2014-2015 school year.

Wolfgang Candy - Fall
Race for Education - Spring

The administration recommends that the Board of School Directors approve the Newville Elementary School PTO fundraisers listed for the 2014-2015 school year.

12.3 Facilities Utilization Request

The Newville Wrestling Association is requesting permission to use the high school commons and concession area for the 2014-2015 Wrestling Season Kick Off Dinner on Sunday, November 16, 2014 from 2:00 p.m.- 7:00 p.m. Because the utilization date is on Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve the 2014-2015 Wrestling Season Kick Off Dinner on Sunday, November 16, 2014 from 2:00 p.m.-7:00 p.m. as presented.

New Business Items – Other Actions

12.4 Approval of Construction Payment Applications

The District received the following payment applications for ongoing projects. A copy of the Honeywell and Middle School Tunnel payment schedule is included with the agenda. Of note, this payment completes the Oak Flat Project fund and final payments for the change order will come from the Capital Project Fund.

Project	Contractor	This Payment	Balance
Oak Flat PC	Honeywell	\$189,202.00	\$260,340.00
Middle School Tunnel	Sheet Metal Specialist, LLC	\$ 29,054.70	\$ 14,839.00

The administration recommends the Board of School Directors approve payment of \$189,202 to Honeywell, Inc. from the Oak Flat Project Fund and \$29,054.70 to Sheet Metal Specialist, LLC, from the Capital Project Fund.

12.5 Approval of the 2014-2015 Athletic Booster's Fundraisers

The Athletic Boosters are requesting permission to conduct the fundraisers listed below during the 2014-2015 school term.

The sale of french fries by Williams' French Fries at home football events.

The sale of kettle corn by Jack & Joan's Kettle Corn

The sale of Walk Away tacos, Pizza, Meatball Subs, Popcorn, Grilled Cheese Sandwiches, Pulled Pork, Chicken Quesadillas, Chicken sandwiches, Ham & Bean Soup, Chili, Apple Slices w/caramel, Assorted Snacks, Assorted Candy, Pickles, Warm Chocolate Milk, Warm Apple Cider, Bottled Water, Flavored Water, Iced Teas, Lemonade, coffee, and Cappuccino. May also consider any other fun foods not already sold by the Band Boosters for fall sports.

The sale of various Big Spring School District merchandise/clothing items.

The sale of 50/50 raffle tickets at home events.

The sale of raffle tickets at home winter events for a Big Spring blanket.

Food stands/concession stands at winter sporting events.

Food stands/concession stands at spring sporting events.

The administration recommends that the Board of School Directors approve the Athletic Booster's request to conduct the fundraisers listed above during the 2014-2015 school term.

12.6 Approval of Planned Courses

Listed are completed planned courses for board approval.

High School English I
K-5 Math
Elementary Keyboarding

The administration recommends the Board of School Directors approve the proposed courses as presented.

New Business Items – Other Actions

12.7 Proposed Textbook Adoption

Listed below is a textbook for board approval.

<u>Course</u>	<u>Title</u>
Seventh Grade Language Arts	Knots in My Yo-Yo String

The administration recommends the Board of School Directors approve the proposed textbook as presented

12.8 Proposed Updated Job Description

Mr. Kevin Roberts, Assistant Superintendent has made some revisions to the job description listed. A copy of the job description has been included with the agenda. The updated job description was an information item on the August 4, 2014 School Board Agenda.

317 Elementary Instructional Coach

The administration recommends that the Board of School Directors approve the job description listed as presented.

12.9 Approval of an Updated Policy

The administration has submitted the updated policy listed and a copy is included with the agenda.

815 Responsible Use

The administration recommends that the Board of School Directors approve the policy as presented.

12.10 Approval of 2014-2015 High School Student/Parent Handbook

Mr. Steven Smith, High School Principal, has updated the High School Student/Parent Handbook for the 2014-2015 school year.

The changes made in the High School Student/Parent Handbook have been included with the agenda. The completed High School Student/Parent Handbook is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the completed handbook.

The administration recommends that the Board of School Directors approve the 2014-2015 changes in the High School Student/Parent Handbook as presented.

13. New Business - Information Items

13.1 Updated Year-to-Date Summaries/Taxes and General Fund

The Business Office prepared updated year-to-date summaries for taxes and general fund that is included with the agenda.

13.2 Chapter IV Requirements

As per the revised Chapter 4 regulations, the administration recommends that the Board of School Directors approve the proposed graduation requirements to include the current graduation requirements in place with the inclusion of a proficient or advanced score on the Keystone Exams in Algebra I, Biology, and Literature or proficiency as required by the Project Based Assessment starting with the Class of 2017 and each class thereafter.

14. Future Board Agenda Items

15. Board Reports

15.1 District Improvement Committee - Mr. Norris/Mr. McCrea

15.2 Athletic Committee - Mr. Swanson

15.3 Vocational-Technical School - Mr. Wolf/Mr. Piper

15.4 Buildings and Property Committee - Mr. Barrick

15.5 Finance Committee - Mr. Gutshall, Mr. Piper, Mr. Swanson and Mr. Blasco

15.6 South Central Trust

15.7 Capital Area Intermediate Unit

15.8 Tax Collection Committee

16. Meeting Closing

16.1 Business from the Floor

16.2 Public Comment Regarding Future Board Agenda Items

16.3 Adjournment

Meeting adjourned at _____PM, **August 18, 2014.**

Next scheduled meeting is: **September 2, 2014**